



Northeastern Catholic District School Board

STUDENT TRUSTEE

Policy Number: T-15

Authority: 01-161/07-153/14-11/19-89

POLICY STATEMENT

The Northeastern Catholic District School Board (NCDSB) endorses the principle of direct student representation on the Board. The appointment of a Student Trustee encourages leadership development and ensures that the student perspective is considered during discussion and debate. The Student Trustee is an integral part of the Board who represents the interests of students and serves as a model of Catholic leadership in the school and broader NCDSB community.

REFERENCES

Education Act, Ontario Regulation 7/07

Municipal Conflict of Interest Act

Ministry of Education Memorandum: Provisions with regard to Student Trustees, 2009

DEFINITIONS

Nil.

POLICY REGULATIONS

1.0 Elections and Term of Office

- 1.1 The position of Student Trustee shall be held by qualified students of O’Gorman High School.
- 1.2 The timelines for elections, the number of Student Trustees, and the term of office shall be in accordance with Ontario Regulation 7/07.
- 1.3 In the event that the Student Trustee is not determined directly by the students of the school, the Principal will appoint the Student Trustee in accordance with the qualification requirements.
- 1.4 The name of the Student Trustee will be provided to the Director of Education within 30 days following the election or appointment.
- 1.5 The term of office of a Student Trustee may be one year or two years and starts on August 1 of the year in which the student trustee is elected.
- 1.6 If the Board has two or more Student Trustees with terms of two years, the Board shall endeavour to stagger the terms where possible.

- 1.7 To provide additional continuity and orientation each Student Trustee elect shall, if possible, attend the June Board meeting as an observer.

2.0 Qualifications

- 2.1 A student is qualified to serve as Student Trustee is he/she is:
 - a) a Canadian citizen;
 - b) a Roman Catholic resident within the area of jurisdiction of the Board;
 - c) a full-time student in the senior division (grade 11 and 12).

3.0 Attendance and Participation

- 3.1 The Student Trustee will participate in the public meetings of the Board.
- 3.2 The Student Trustee is not to be present at a meeting that is closed to the public under clause 207 (2) (b) of the *Education Act*.
- 3.3 The Student Trustee may participate in meetings of the Board in person, via teleconference, videoconference, or other electronic means.
- 3.4 The Student Trustee shall resign from the position if three consecutive meetings are missed without authorization.
- 3.5 The Student Trustee shall be a non-voting member and act in concert with other elected Trustees to examine and discuss issues leading to a vote at regular public meetings of the Board.
- 3.6 The Student Trustee shall follow the normal process of dealing with complaints, questions or suggestions regarding a school or service by advising the Director of Education.
- 3.7 The Student Trustee is not entitled to move a motion but is entitled to suggest a motion on any matter at a meeting of the Board or of one of its committees on which the Student Trustee sits.

4.0 Responsibilities

- 4.1 The Student Trustee shall act in accordance with the By-laws and Rules of Order of the Board.
- 4.2 The Student Trustee shall act on behalf of the Board only where authority has been specifically delegated by the Board.
- 4.3 The Student Trustee shall endeavor to obtain a broad view for students' input to be presented to the Board.

5.0 Filling a Vacancy

5.1 The process to fill a vacancy will be completed via by-election in accordance with the election process.

6.0 Conflict of Interest

6.1 The Student Trustee must declare a conflict and excuse him/herself from discussion that would lead to a conflict of interest. The conflict will be recorded.

7.0 Honorarium

The amount of the honorarium is:

7.1 \$2,500 for each complete year that the student holds office; and

7.2 if a student hold office for a portion of a year, \$2,500 prorated according to the portion of the year the student holds office.

8.0 Resources and Training

8.1 The Student Trustee shall be reimbursed for out-of-pocket expenses in connection with carrying out the responsibility as a Student Trustee in accordance with the Board policy for Trustees.

8.2 The Board of Trustees, via the Director of Education, shall provide an orientation session and ongoing support as needed throughout the term in office.

8.3 Professional development opportunities will be afforded to the Student Trustee as provided to other Trustees.